

**Training Schedule**  
**Basic Stitching Skills (461)**  
**(Theory -30 hrs, Practical - 90 hrs)**

Session	Lesson	Theory (1 ½ hour)	Practical (3 ½ Hours)	Self study /Assignment	Learning Outcomes
Day 1	1. History of Clothing, Scope and Opportunity	1.3 Reasons for wearing clothes 1.4 Garments- growth and development 1.5 Indian Modern fashion design 1.6 History of fashion 1.7 Scope of fashion and design and career	Activity 1.1 Group discussions on - Development of garment - Industrial revolution - Important inventions - History of Indian fashion - Scope of fashion design as a career  # Visit a fashion house to study the Scope of Fashion Design as a career.	In text Q - 1.1 In text Q - 1.2 Terminal Question-1.9 Collect and paste picture of - Draped garments - Slip-on garments - Stitched or sheath garments - Spinning Jenny, Weaving Machine and Sewing Machine - Undertake small group discussion with family and friends on: - Indian modern design and fashion - History of Indian fashion.	<ul style="list-style-type: none"> <li>• Appreciates the need for wearing clothes</li> <li>• Identifies draped slip on and sheath garments</li> <li>• Discusses the history of Indian fashion</li> <li>• Aware of the scope of fashion design as a career</li> </ul>
Day 2	2. Technical Terminology	2.3 Technical terms used in cutting and tailoring a) Terms for fabric b) Terms for cutting c) Terms for stitching	Activity 2.1, Activity 2.2, 2.3 <ul style="list-style-type: none"> <li>• Demonstration of warp, filling, selvedge, grain line, bias of a fabric</li> <li>• Explain terms used for cutting and stitching</li> <li>• Sketch pictures showing the various terms discussed about</li> </ul>	Intext Q- 2.1 Intext Q- 2.2  Terminal Question 2.5 <ul style="list-style-type: none"> <li>• Complete the illustrations and paste them in the practical file.</li> <li>• Visit a neighborhood tailor to discuss and understand the terms used in stitching.</li> </ul>	<ul style="list-style-type: none"> <li>• Identifies the different terms used in relation to fabric</li> <li>• Differentiates between drafting, paper pattern, layering and layout</li> <li>• Appreciates and uses the correct terms to convey information for stitching</li> </ul>

Day 3	3. Tools and Equipment	3.3 Tools and Equipment 3.4 Measuring tools 3.5 Drafting tools 3.6 Cutting tools 1.4 Sewing tools and other material.	<ul style="list-style-type: none"> <li>Identify and practice the correct handling of: <ul style="list-style-type: none"> <li>- Measuring tools</li> <li>- Drafting tools</li> <li>- Cutting tools</li> <li>- Sewing tools</li> </ul> </li> <li>Sketch pictures of the above listed tools in the practical file</li> </ul>	<p>In text Q- 3.1 In text Q- 3.2 In text Q- 3.3 Terminal Q-3.9 Activity 3.1</p> <ul style="list-style-type: none"> <li>Undertake a market survey to study the cost and brands of tools and equipments for sewing and write a report your observation.</li> </ul>	<ul style="list-style-type: none"> <li>Identifies and uses confidently the various tools and equipments of sewing.</li> <li>Assembles sewing kit for self.</li> </ul>
Day 4	4.Introductions to sewing machine	4.3 Types of sewing machine 4.4 Main parts of sewing machine.	<ul style="list-style-type: none"> <li>Undertake a market survey to study different types, brands, and cost of sewing machines.</li> </ul>	<p>In text Q- 4.1</p> <ul style="list-style-type: none"> <li>Continue practice of identification of different parts of a sewing machine</li> <li>Collect and paste picture of different types of sewing machine in the practical field.</li> </ul>	<ul style="list-style-type: none"> <li>Identifies the different types of machines.</li> <li>Identifies the different parts of the front, middle, handle and inner sections of the sewing machine.</li> </ul>
Day 5		4.5 Working of a sewing machine - fitting needle - threading needle - Winding bobbin - Fixing bobbin - Bringing up bobbin thread - Stitching 4.6 Precautions 4.7 Cleaning and maintenance. 4.7.1 Oiling 4.7.2 Proper maintenance	<ul style="list-style-type: none"> <li>Activity 4.1 Practice of <ul style="list-style-type: none"> <li>- Fitting needle</li> <li>- Threading needle</li> <li>- Binding bobbin</li> <li>- Fitting bobbin</li> <li>- Bringing bobbin thread</li> <li>- Stitching</li> <li>- cleaning and maintenance</li> <li>- Oiling</li> <li>- Proper maintenance</li> </ul> </li> </ul>	<p>In text Q- 4.2, 4.3</p> <ul style="list-style-type: none"> <li>Continue practice of all activity done in the class</li> <li>Visit the neighbourhood tailor to study the steps taken for Oiling and proper maintenance of machine</li> <li>Practice of sewing on the machine</li> </ul>	<ul style="list-style-type: none"> <li>Confidently undertakes the following activities: <ul style="list-style-type: none"> <li>- Fitting of needle</li> <li>- Threading of needle</li> <li>- Winding of bobbin</li> <li>- Fixing of the bobbin</li> <li>- Bringing up the bobbin thread</li> <li>- Stitching</li> <li>- Oiling</li> <li>- Proper maintenance</li> </ul> </li> <li>Observes the prescribed precautions while working on the Sewing Machine.</li> </ul>

Day 6		4.8 Common defects and their remedies - Machine working heavily - Irregular stitch - Thread breaking - Material puckering - Looping - Stitch missing	Activity 4.2 • Demonstration and practice of correcting common defects in sewing	Terminal Question- 4.10 • Continues practice of correcting defects in sewing • Small group discussion with family and friends about common defects	<ul style="list-style-type: none"> <li>Identifies the common defects encountered while sewing.</li> <li>Enumerates the causes for these defects.</li> <li>Rectifies these defects</li> </ul>
Day 7	5. Basic Hand Stitches	5.3 Need for Stitches 5.5 Types of stitches 5.1 temporary stitches - Basting - Diagonal stitch - Running stitch - Thread mark 5.6 Permanent stitches - back stitches - Time stitches - Henning - Over casting	<ul style="list-style-type: none"> <li>Demonstration and practice of following stitches</li> <li>- Temporary stitches</li> <li>- Permanent stitches</li> </ul> <p>Activity 5.1</p>	<ul style="list-style-type: none"> <li>Continue practice of the stitches and pastes samples in the practical file of the following: <ul style="list-style-type: none"> <li>- Temporary stitches</li> <li>- Permanent stitches</li> </ul> </li> <li>Record the procedure of making the stitches in the practical file</li> </ul> <p>Intext Questions- 5.1</p> <ul style="list-style-type: none"> <li>Small group discussion with family and friends to study where these stitches can be used.</li> </ul>	<ul style="list-style-type: none"> <li>Neatly constructs all temporary stitches.</li> <li>Neatly constructs all permanent stitches.</li> <li>Appreciates the need for mastering the technique of making stitches.</li> <li>Classifies the different types of stitches.</li> </ul>
Day 8	Basic Hand Stitches	5.7 Decorative Stitches - stem stitch - chain stitch - Lazy- Daisy Stitch - Blanket stitch - Hearing bone stitch - Fish bone stitch - Button hole stitch - Shade work - Chevron stitch	<ul style="list-style-type: none"> <li>Demonstration and practice of following stitches</li> <li>- Stem stitch</li> <li>- Chain stitch</li> <li>- Lasy- daisy stitch</li> <li>- Blanket stitch</li> <li>- Hearing bone stitch</li> <li>- Fish bone stitch</li> <li>- Button hole stitch</li> <li>- Shade work and Chevron stitch</li> </ul>	<ul style="list-style-type: none"> <li>Continues practice of following decorative stitches and paste sample in the practical file</li> <li>Record the procedure of making the stitches in the practical file.</li> </ul>	<ul style="list-style-type: none"> <li>Neatly constructs the following decorative stitches: <ul style="list-style-type: none"> <li>- Stem stitch</li> <li>- Chain stitch</li> <li>- Lazy- Daisy stitch</li> <li>- Blanket stitch</li> <li>- Herring bone stitch</li> <li>- Fish- bone stitch</li> <li>- Button hole stitch</li> <li>- Shade work</li> <li>- Chevron stitch</li> </ul> </li> </ul>

Day 9	Basic Hand Stitches	<ul style="list-style-type: none"> <li>- Satin stitch</li> <li>- Shadow stitch</li> <li>- French Knots</li> <li>- Bullion stitch</li> <li>- Cross stitch</li> <li>- Smocking</li> <li>- Honey comb stitch</li> <li>- Feather stitch</li> <li>- Eyelet Stitch</li> </ul>	<p>Activity 5.3</p> <ul style="list-style-type: none"> <li>• Demonstration and practices of following stitches</li> <li>- Satin stitch</li> <li>- French knot stitch</li> <li>- Bullion stitch</li> <li>- Cross stitch</li> <li>- Smocking</li> <li>- Honey comb stitch</li> <li>- Feather stitch</li> <li>- Eyelet stitch</li> </ul>	<p>Terminal question- 5.10</p> <ul style="list-style-type: none"> <li>• Continue practice of the decorative stitches and paste sample in the practical file.</li> <li>• Record the procedure of making the stitches in the practical file</li> </ul>	<ul style="list-style-type: none"> <li>• Neatly constructs the following decorative stitches: <ul style="list-style-type: none"> <li>- Satin stitch</li> <li>- Shadow stitch</li> <li>- French knot</li> <li>- Bullion stitch</li> <li>- Cross stitch</li> <li>- Smocking stitch</li> <li>- Honey comb stitch</li> <li>- Feather stitch</li> <li>- Eyelet stitch</li> </ul> </li> </ul>
Day 10	<b>L-6 Body Measurement</b>	<p>6.3 Measuring correctly</p> <ul style="list-style-type: none"> <li>• Chest measuring system</li> <li>• Direct measuring system.</li> <li>• Types of measurements: <ul style="list-style-type: none"> <li>- Length</li> <li>- Width</li> <li>- Circumference</li> </ul> </li> <li>• 8 head theory</li> </ul> <p>6.4 Precautions while taking measurements</p> <p>6.5 Essential measurement of different garments.</p>	<ul style="list-style-type: none"> <li>• Activity 6.1</li> <li>• Demonstration and practice of taking different types of measurements for different types of garments.</li> <li>• Sketching of the figure using the 8 head principle</li> <li>• Designing a measurement recording chart</li> </ul>	<ul style="list-style-type: none"> <li>• In text Question 6.1, 6.2</li> <li>• Activity 6.2</li> <li>• Continue practice of taking measurements of different people in the family and neighborhood in the correct sequences.</li> </ul>	<ul style="list-style-type: none"> <li>• Takes measurements correctly for different garments.</li> <li>• Takes measurements in correct sequences.</li> <li>• Records the measurements accurately in the measurement charts.</li> <li>• Can convert yards into meter, inches into centimeters.</li> </ul>
Day 11	<b>Body Measurement</b>	<p>6.6 Sequence of taking measurements</p> <ul style="list-style-type: none"> <li>• Round measurements</li> <li>• Width measurement</li> <li>• Length measurement</li> <li>• Standard measurement chart</li> </ul> <p>6.8 conversation chart</p> <p>6.9 Fabric estimation for</p>	<ul style="list-style-type: none"> <li>• Making a chart for showing the standard measurements for children age (1- 12), for ladies and gents.</li> <li>• Practice of length estimation for different garments using the 8 head theory</li> </ul>	<ul style="list-style-type: none"> <li>• Terminal question 6.11</li> <li>• Continue practice of length estimation of different garments for different people using 8 head theory</li> <li>• Practice fabric estimation for buying fabric of different width (30", 38" 42" 45") for different</li> </ul>	<ul style="list-style-type: none"> <li>• Uses standard measurement charts for making garments in the absence of actual measurements</li> <li>• Estimate fabric required for different garments using different widths of fabric.</li> </ul>

		<p>different garments</p> <ul style="list-style-type: none"> <li>Length of garments as per 8 head theory.</li> </ul>	<ul style="list-style-type: none"> <li>Activity 6.3</li> </ul>	<p>garments.</p>	<ul style="list-style-type: none"> <li>Observes the prescribed precautions while taking measurements.</li> </ul>
Day 12	<p><b>7. Garments constructions skills</b></p>	<ul style="list-style-type: none"> <li>7.3 Seams</li> <li>Meaning</li> <li>Need</li> <li>Types of seams <ul style="list-style-type: none"> <li>Plain seams</li> <li>Pinked Edge Seam</li> <li>Top stitched plain</li> <li>Pressed open seam</li> <li>French seam</li> <li>Crossed seam</li> <li>Bound seam</li> <li>Self – bound seam</li> <li>Flat felled seam</li> </ul> </li> </ul> <p>7.4 Facing</p> <ul style="list-style-type: none"> <li>Narrow facing</li> <li>Wide or broad facing</li> </ul> <p>7.5 Binding</p> <ul style="list-style-type: none"> <li>Bias piping</li> <li>Corded piping</li> <li>Roller piping</li> <li>Elastic</li> </ul>	<ul style="list-style-type: none"> <li>Demonstration and practice of the following: <ul style="list-style-type: none"> <li>Plain seam</li> <li>Pinked edge seam</li> <li>Top stitched plain</li> <li>Pressed open seam</li> <li>French seam</li> <li>Crossed seam</li> <li>Bound seam</li> <li>Self – bound seam</li> <li>Flat felled seam</li> </ul> </li> <li>Facing <ul style="list-style-type: none"> <li>Narrow facing</li> <li>Wide or broad facing</li> </ul> </li> <li>Binding <ul style="list-style-type: none"> <li>Bias piping</li> <li>Corded piping</li> <li>Roller piping</li> <li>Elastic</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>In text Question 7.1</li> <li>Continue practice of the seams, facing, binding and elastic done in the class.</li> <li>Paste the samples in the practical file.</li> <li>Record the procedure of each in the practical file.</li> </ul>	<ul style="list-style-type: none"> <li>Neatly constructs the different types of seams, facings and binding.</li> </ul>
Day 13	<p><b>7. Garments constructions skills</b></p>	<p>7.7 Darts</p> <ul style="list-style-type: none"> <li>Meaning</li> <li>Needs</li> <li>Types</li> <li>Types of darts <ul style="list-style-type: none"> <li>Singles pointed</li> <li>Double pointed</li> </ul> </li> </ul> <p>7.8 Tucks</p> <ul style="list-style-type: none"> <li>Meaning</li> </ul>	<ul style="list-style-type: none"> <li>Demonstration and practice of the following; <ul style="list-style-type: none"> <li>Types of darts <ul style="list-style-type: none"> <li>Singles pointed</li> <li>Double pointed</li> </ul> </li> <li>Single pointed dart <ul style="list-style-type: none"> <li>Waist dart</li> <li>Side dart</li> <li>Armhole dart</li> <li>Center dart</li> </ul> </li> </ul> </li> </ul>	<p>In text Question 7.2</p> <ul style="list-style-type: none"> <li>Continue practice of the darts, tucks, pleats and gathers.</li> <li>Paste the sample made in the practical file.</li> <li>Record the procedure of</li> </ul>	<ul style="list-style-type: none"> <li>Neatly constructs the different types of darts, Tucks and Pleats learnt.</li> </ul>

		<ul style="list-style-type: none"> <li>○ Need</li> <li>○ Types</li> </ul> <p>7.9 Types of Pleats</p>	<ul style="list-style-type: none"> <li>○ Fish dart</li> <li>● Double pointed dart</li> <li>○ French dart</li> <li>○ Press open dart</li> </ul> <p><b><u>Types of tucks</u></b> Pin tucks, Square tucks, Cross tucks, Corded tucks, Shell tucks, Graduated tucks, Release tuck</p> <p><b><u>Types of Pleats</u></b> Straight pleats, Box pleats, Inverted pleats, knife pleats, Accordion pleats, Kick pleats, Summary pleats, Unpressed pleats, Double pleats, False pleats</p> <ul style="list-style-type: none"> <li>○ Activity 7.1</li> </ul>	each in the practical file	
Day 14	<b>7. Garments constructions skills</b>	<p>7.10 Buttonhole</p> <ul style="list-style-type: none"> <li>● Worked buttonhole</li> <li>● One side worked button hole</li> <li>● Bound buttonhole</li> </ul> <p>7.11 Buttons</p> <p>7.12 Hook and eye</p> <p>7.13 Tick or Press buttons</p> <p>7.14 Zip</p> <p>7.15 Plackets</p> <p>7.16 Pockets</p>	<ul style="list-style-type: none"> <li>● Activity 7.2</li> <li>● Demonstration and practice of the following</li> <li>● Worked buttonhole</li> <li>● One side worked button hole</li> <li>● Bound buttonhole</li> <li>● Simple buttons</li> <li>● Fancy buttons</li> <li>● Linen buttons</li> <li>● Blouse hook</li> <li>● Pant hook</li> <li>● Press hook</li> </ul> <p>7.13 Tich or Press buttons Zip/Plackets, Two piece placket, One piece placket, Kurta placket, Shirt placket Outer pocket, Inner pocket Half outer pocket, Patch</p>	<ul style="list-style-type: none"> <li>● Continue practice of the button hole, buttons, hook and eye, tick or press buttons, zip, plackets and pockets</li> </ul> <p>7.18 Terminal Question</p>	<ul style="list-style-type: none"> <li>● Neatly construct the following;</li> <li>● Worked buttonhole</li> <li>● One side worked button hole</li> <li>● Bound buttonhole</li> <li>● Simple buttons</li> <li>● Fancy buttons</li> <li>● Linen buttons</li> <li>● Blouse hook</li> <li>● Pant hook</li> <li>● Press hook</li> <li>● Tich or Zip</li> <li>● Two piece placket</li> <li>● One piece placket</li> <li>● Kurta placket</li> <li>● Shirt placket</li> <li>● Outer pocket</li> <li>● Inner pocket</li> <li>● Half inner pocket</li> </ul>

			pocket, Pant pocket, Welt pocket		<ul style="list-style-type: none"> <li>• Half outer pocket</li> <li>• Patch pocket</li> <li>• Pant pocket</li> <li>• Welt pocket</li> </ul>
Day 15	<b>L-8 Finishing and accessories</b>	8.3 Selection of fabric according to use 8.4 Factors affecting selection of cloth 8.5 Blends 8.6 Method of identification of fibres <ul style="list-style-type: none"> <li>• Origin</li> <li>• Burning test</li> </ul>	<ul style="list-style-type: none"> <li>• Activity 8.1</li> <li>• Group discussion on           <ul style="list-style-type: none"> <li>○ Selecting fabric according to use</li> <li>○ Factor affecting</li> <li>○ Source of purchase</li> <li>○ Selection of cloth for different age groups</li> <li>○ Occasion and season</li> </ul> </li> <li>• Demonstration and practice of the identification of fibre by burning test</li> </ul>	Intext Question 8.1 Small group discussion with family and friends on -Selecting fabric according to use - Factors affecting source of purchase - Selection of cloth for different age groups, occasion and season.	<ul style="list-style-type: none"> <li>• Selects fabric according to use, age, occasion, season and profession /occupation.</li> <li>• Identifies the fibres using burning test</li> </ul>
Day 16	<b>L-8 Finishing and accessories</b>	8.7 Textile finishes 8.8 Classification of finishes; <ul style="list-style-type: none"> <li>• Routine</li> <li>• Special</li> </ul> 8.7 Some common finishes <ul style="list-style-type: none"> <li>• Basic           <ul style="list-style-type: none"> <li>○ Scouring /cleaning</li> <li>○ Bleaching</li> <li>○ Stiffening</li> <li>○ Calendaring</li> </ul> </li> <li>• Special finishes           <ul style="list-style-type: none"> <li>○ Mercerization</li> <li>○ Shrinkage Control or Anti Shrink</li> <li>○ Water proofing</li> </ul> </li> </ul> 8.8 Dyeing and Printing 8.9 Accessories 8.12 Advantages of using	<ul style="list-style-type: none"> <li>• Activity 8.2, 8.3</li> <li>• Undertake the visit to a textile finishing unit to study the procedure adopted for finishing fabrics for specific end use.</li> <li>• Group discussion on the advantages of using fabrics finished using:           <ul style="list-style-type: none"> <li>- Scouring/Cleaning</li> <li>- Bleaching</li> <li>- Stiffening</li> <li>- Calendaring</li> <li>- Mercerization</li> <li>- Shrinkage control or Anti-shrink</li> <li>- Water Proofing</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Visit your neighborhood market and collect samples of readymade accessories with their cost. Paste the samples collected in your practical file along with cost of each.</li> <li>• Small group discussion with family and friends to assess the advantages of using accessories.</li> </ul>	<ul style="list-style-type: none"> <li>• Identifies finishes used on different fabrics.</li> <li>• Selects appropriate accessories for garment fabrication.</li> <li>• Resources fabric and accessories according to end use.</li> </ul>

		accessories. 8.13 Basics of selection of finishes			
Day 17	<b>L-9 Quality Control in Garments</b>	9.3 Malfunctions 9.4 Stain removal - identifying stain 9.4.1 Classification of stain 9.4.2 Method of stain removal Dipping- sponging 9.4.3 Stain removing agents 9.4.4 Precautions while removing stain 9.5 Methods of stain removal.	<ul style="list-style-type: none"> <li>• Demonstration and practice the removal of some common stains.</li> <li>• Practice the methods of dipping and sponging for stain removal.</li> <li>• Activity 9.1, 9.2</li> </ul>	<ul style="list-style-type: none"> <li>• Intext Question 9.2, 9.1</li> <li>• Continue practice of stain removal and record the procedure in the practical file.</li> <li>• Small group discussion with family and friends to study the methods of removal of some common stains</li> </ul>	<ul style="list-style-type: none"> <li>• Effectively removes some common stains on garments.</li> <li>• Observes prescribed precautions while removing stains</li> <li>• Chooses the correct bleaching procedure and bleaching agents for stain removal</li> </ul>
Day 18	<b>L-9 Quality Control in Garments</b>	9.6 Pressing 9.6.1 Need for pressing 9.6.2 Precautions while pressing 9.7 Folding and packing of garment <ul style="list-style-type: none"> <li>• Upper body garments</li> <li>• Lower body garments</li> <li>• Precautions while folding</li> </ul> 9.8 Labeling standard 9.9 Storage of garments <ul style="list-style-type: none"> <li>• Care symbol for machine wash</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrate and practice the pressing folding and packing procedure for different garments.</li> <li>• Activity 9.2</li> <li>• Group discussion on labeling standard and storage of garments.</li> <li>• Study of labels for care symbol</li> </ul>	<ul style="list-style-type: none"> <li>• Visit a fashion house or garment manufacturing unit to study the procedure of pressing, folding, packing and storage.</li> </ul> 9.10 Terminal Question. 9.3 Intext Question	<ul style="list-style-type: none"> <li>• Presses garments neatly using appropriate pressure and temperature</li> <li>• Folds correctly both upper and lower garments</li> <li>• Packs and stores press and folded garments correctly.</li> <li>• Identifies the symbol or care label</li> <li>• Observes prescribed precautions while pressing and folding garments.</li> </ul>



Day 19	L-10 Personality communication and enterprise	10.3 personality development 10.4 code of ethics 10.5 communication 10.6 Types of communication - Verbal - Written • Factors affecting choice of mode of communication	Activity 10.1 • Group discussion on methods of personality development, • Qualities expected of a professionals and code of ethics • Design a code of ethics to be followed by the learner • Group discussion on ○ Different type of communication ○ Choosing appropriate mode of communication ○ Types of written communication	• In text Question 10.1, 10.2, 10.3 • Small group discussion with family and friends an ○ Personality ○ Code of ethics ○ Communication • Write a report of the outcome of the discussion in the practical file	• Adopts methods and procedures to enhance - Personality - Follows the prescribed code of ethics of work place and homes. - Effectively communicates with people - Uses effective communication to promote enterprise /products
Day 20	L-10 Personality communication and enterprise	10.7 Commercial enterprise • Self analysis • Project analysis • Stages of project • Organizational structure • Selection of location and site • Assessment of machinery and equipment • Arrangement for finance • How material procurements • Marketing/sales • Standard of quality registration • Effective use of	• Undertake self analysis to assess the weakness and strength of self • Group discussion the points keep in mind while setting up once own enterprise • Prepare a project report for setting up an enterprise elaborating on: Organizational structure - Selection of location and site. - Assessment of machinery and equipment. - Arrangement for finance. - Raw material procurements. - Marketing/Sales	• In text Questions 10.4,10.5 Visit to nearby enterprises to study organizational structure • Selection of location and site • Assessment of machinery and equipment • Arrangement for finance. • Raw material procurements • Marketing/sales • Standard of quality • Registration • Effective use of waste • Terminal question 10.11 • Discuss with friends about the preparation that need to be made to be made for an interview • Study the bio-datas of family and friends and assess their quality	• Effectively undertakes self analysis and enumerates strength and weakness of self. • Designs a project report keeping in mind the following points: - Organizational structure - Selection of location and site - Assessment of machinery and equipment - Arrangement for finance - How material procurements - Marketing/sales - Standard of quality registration - Effective use of

		waste 10.8 Preparing for wage employment 10.8.1 Preparation for an interview 10.9 Format of a Bio-Data	<ul style="list-style-type: none"> <li>- Standard of quality.</li> <li>- Registration.</li> <li>- Effective use of waste.</li> <li>• Activity 10.2</li> <li>• Group discussion on the difference between wage and self employment</li> <li>• Undertake necessary preparation for wage employment</li> <li>• Prepare for interview through mock interview</li> <li>• Develop personal bio-data for wage employment</li> </ul>	<ul style="list-style-type: none"> <li>• Share and suggest improvement that can be further incorporated</li> </ul>	waste Confident to appear for an interview.  Develops effective bio-data for self.  Differentiates between wage and self employment  Designs a good proposal for setting up an enterprise.
Day 21	<p><b>Project -1</b> Visit a fashion house and study the following:</p> <ul style="list-style-type: none"> <li>I) Number of employees</li> <li>II) Designation of each employees</li> <li>III) Job profile of each designation giving details about role and responsibilities</li> <li>IV) Vertical and horizontal movement of employees of different designation</li> </ul> <p>Submit all information required along with a report of 200 words in the form of portfolio.</p>				
Day 22	<p><b>Project 2</b> Embroider a table cover with the following-</p> <ul style="list-style-type: none"> <li>I) Central motif with four corner motif</li> <li>II) Embroider the motifs using at least six decorative stitches you have learnt</li> <li>III) Finish the edges of the table cover using a permanent stitch.</li> </ul>				
Day 23	<p><b>Project 3</b> Construct a skirt for 3 years old child. Follow the direction given below</p> <p>Length = 30 cm Width = 35 Embroidery – smocking /honey comb</p> <ul style="list-style-type: none"> <li>• Fold the lower hem edge 5 cm wide and finished it with hemming stitch.</li> </ul>				
Day 24	<p><b>Project 4</b> As owner of boutique you want to promote the sale of the casual frock being fabricated in your enterprise. For this promotion design the following :</p> <ul style="list-style-type: none"> <li>i. Poster</li> <li>ii. Advertisement for insertion in the newspaper</li> <li>iii. Pamphlet to be distributed.</li> </ul>				

