

NATIONAL INSTITUTE OF OPEN SCHOOLING
A – 24/25, Institutional Area, Sector -62, NOIDA, U.P.
Proforma for Appointing the Co-ordinator and Second Signatory

Director (SSS)
National Institute of Open schooling
(Govt. Of India)
A-24/25, Sector -62
Institutional Area,
NOIDA- 201309, UP

A) It is brought to your notice that Mr./Mrs._____working as _____has been appointed as the Coordinator of the Accredited Agency (AA) from the academic session_____.

ATTESTED

(By the Governing Authority of the Society)

Signature_____

Full Name_____

Designation_____

Residential Address of The attesting officer_____

Complete address of AA_____

Phone No._____ Email ID's._____

Fax No._____ STD Code No._____

Hereby our consent to collaborate with NIOS is being conveyed assuring that all academic and administrative service to learners as listed in the document. Norms and procedure will be provided NIOS is also accorded

Thanking you,

Yours faithfully,

Signature of Principal

Name _____

With seal of the AA

Dated _____

Note:

- (a) Only the Principal /Manager/Director/Secretary or in his /her absence Vice Principal/Senior Most Teachers/Dy. Director can appoint as Co-ordinator.
- (b) If the Principal/Manager/Director/Secretary of the school is nominated as Co-ordinator the Vice-Principal /Senior Most Teachers/Dy. Director will be nominated as Second Signatory.
- (c) Change in Co-ordinator should immediately be brought to the notice of NIOS for necessary updating the records of the study center.