

**National Institute of Open Schooling**  
**Senior Secondary Course: Business Studies**  
**Lesson 10: Fundamentals of Management**  
**Worksheet -10**

1. Management is a significant aspect of our day-to-day life. In the light of the statement, explain the concept of management. Also, explain the various characteristics of management.
2. Describe the different objectives of management.
3. Management is regarded as a science as well as an art. Elaborate this statement.
4. Taylor is best known for the techniques of scientific management, particularly in the production department and that too at the shop level. What are the different techniques of scientific management given by him?
5. Is it necessary for the organizations to work in cooperation with others to achieve the business objectives? If yes, explain why?
6. Coordination plays an important role in managing the various business activities. In the light of the statement, explain the various features of coordination.
7. Discuss the fourteen principles of management given by Henry Fayol.
8. Could management can be treated as a profession. Give your comments on it.
9. Management principles have considerable importance in all group efforts. In the light of the given statement, explain the importance of management principles.
10. Your friend does not know about the levels of management. How would you explain to him the levels of management in an organization?